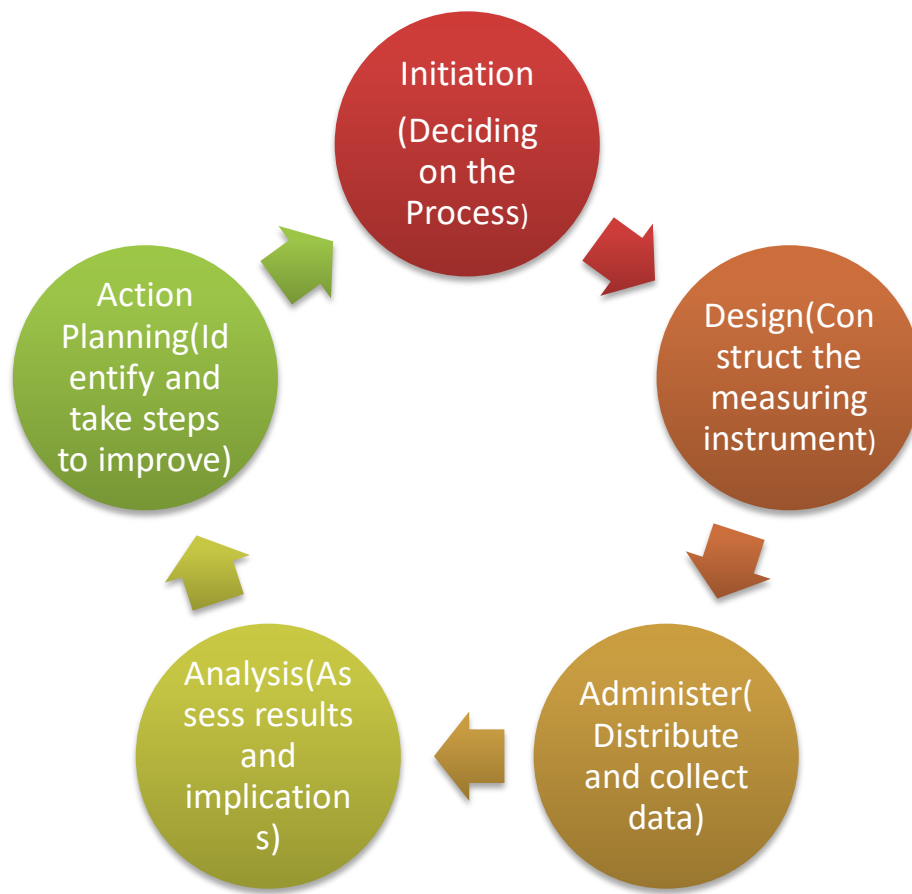




K.L. Mehta Dayanand College for Women, Faridabad

Feedback Analysis and Action Taken Report (2016-17)

Feedback on curriculum and teaching from students, parents, teachers and alumni is taken every year to analyze the effectiveness of existing curriculum and suggest for any modifications. It also helps to analyze the overall institutional performance in different aspects like administration, library facilities and other activities organized by the college.



Stakeholders feedback helps develop need based inputs in the process of curriculum design and development. The feedback from stakeholders is considered helpful and relevant in improving the curriculum development.

Initiation

The initiation stage includes discussing how the process of feedback will be carried out. The members allocate resources and select an appropriate method to get answers to questions like why do we need the feedback? What resources do we have? Who are we consulting? How will the process be carried out?

Design

The design stage includes constructing the measuring instrument. Questionnaires are an important tool which helps in collecting the data from all the stakeholders.

Administer

The administer stage starts when the stakeholders feedback is actually carried out. It is important at this stage to develop an effective two-way communication with the stakeholders in order to promote open and honest sharing of views and beliefs. The process and data will then need to be accurately recorded for the final stages.

Analysis

The analysis stage is where the data gathered is analyzed and reported on. The aim of this stage is to ensure the data is an accurate representation of the stakeholder views, and to prepare the report ready for presentation. The analysis is done by SPSS.

Action Planning

The report is typically presented to the concerned departments where the final stage includes action planning i.e. identifying the weak points and taking steps to improve them.

The feedback obtained from all the stakeholders was analyzed on a scale of 1 to 4. The categorization followed based upon the mean score of different parameters i.e. Very Good ($3 \leq S \leq 4$), Good ($2 \leq S \leq 3$), Average ($1 \leq S \leq 2$) and Below Average ($S \leq 1$).

Students Feedback and Action Taken Report

The students are the most important stakeholders of Higher Education systems. The interest and participation of students at all levels play a central role. Responses of 400 students were analyzed. The analysis is as follows:

S. No.	Particulars	Percentage of Students					Rating
		Below Average (1)	Average (2)	Good (3)	Very Good (4)	Mean Score out	

						of 4	
1	Student Teacher Relationship	0	1.2	36.6	62.2	3.61	Very Good
2	Communication skills of Teacher	0	1.7	53.1	45.2	3.44	Very Good
3	Knowledge of teacher	0	7.9	44.7	47.4	3.39	Very Good
4	Practical and applied content of teacher	0	2.9	60.0	37.1	3.34	Very Good
5	Effectiveness of teachers in completion of syllabus on time	.5	7.7	51.7	40.2	3.32	Very Good
6	Punctuality of teachers in conducting lectures	0	9.1	50.5	40.4	3.31	Very Good
7	Internal evaluation system	0	8.4	59.6	32.1	3.24	Very Good
8	Fairness of evaluation	.2	9.1	48.3	42.3	3.33	Very Good
9	Co-operation of administration staff	.7	16.7	48.1	34.4	3.16	Very Good
10	Career counseling and placement facility of college	2.2	13.2	39.5	45.2	3.28	Very Good
11	Lab facilities	0.2	11.2	64.1	24.4	3.13	Very Good
12	Availability of books in library	0.5	10.5	55.5	33.5	3.22	Very Good
13	Overall	0.5	4.3	36.8	58.4	3.53	Very

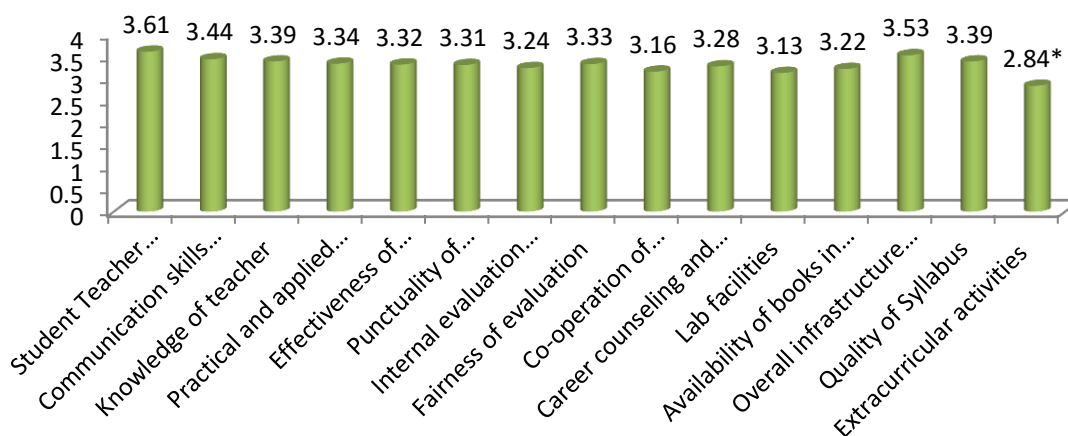
	infrastructure of college						Good
14	Quality of Syllabus	0	2.6	56.2	41.1	3.39	Very Good
		Discouraging (1)	Indifferent (2)	Co-operative (3)			
15	Extracurricular activities	2.2	19.6	70.3		2.84 *	Co-operative

*The categorization of the above question was done on a scale of 3 and the parameters followed were: Co-operative ($2 \leq S \leq 3$), Indifferent ($1 \leq S \leq 2$) and Discouraging ($S \leq 1$).

Observation:	
All the parameters were rated above 3 and hence were rated as 'Very Good'. Some areas needed improvement which has been discussed as under.	
Issues raised:	Action taken:
Career counseling and placement facilities required more attention	<ol style="list-style-type: none"> 1. The college regularly conducts career counseling workshops. It also pursues collaborations to provide internship opportunities to students, allowing them to get hands-on experience and exposure to help them to get prepared for the professional world. 2. The college also plans to strengthen its placement record further through more initiatives and gainful collaborations in the future.
Practical and applied content of teaching needs more focus.	The teachers aid classroom teaching through a variety of methods like group discussions, talks, academic and non academic events as part of their teaching pedagogy.
Internal evaluation system needs improvement.	Diverse evaluation practices will be followed for assessment which will help the students in improving their academic performance.
Need for subscribing new books	<ol style="list-style-type: none"> 1. All the teachers were directed to take a

	<p>review of books available in the library and give action to be taken as per the syllabus and the subjects they teach.</p> <p>2. Introduction of new support services in the library</p>
Well Equipped laboratories equipped with advanced instruments should be provided	Required equipments will be purchased to carry out active learning process.
Practical Knowledge to be imparted	Group and individual presentations were encouraged to help students face real life situations. Students were also encouraged to participate in competitions organized by other institutions.

Mean Score out of 4



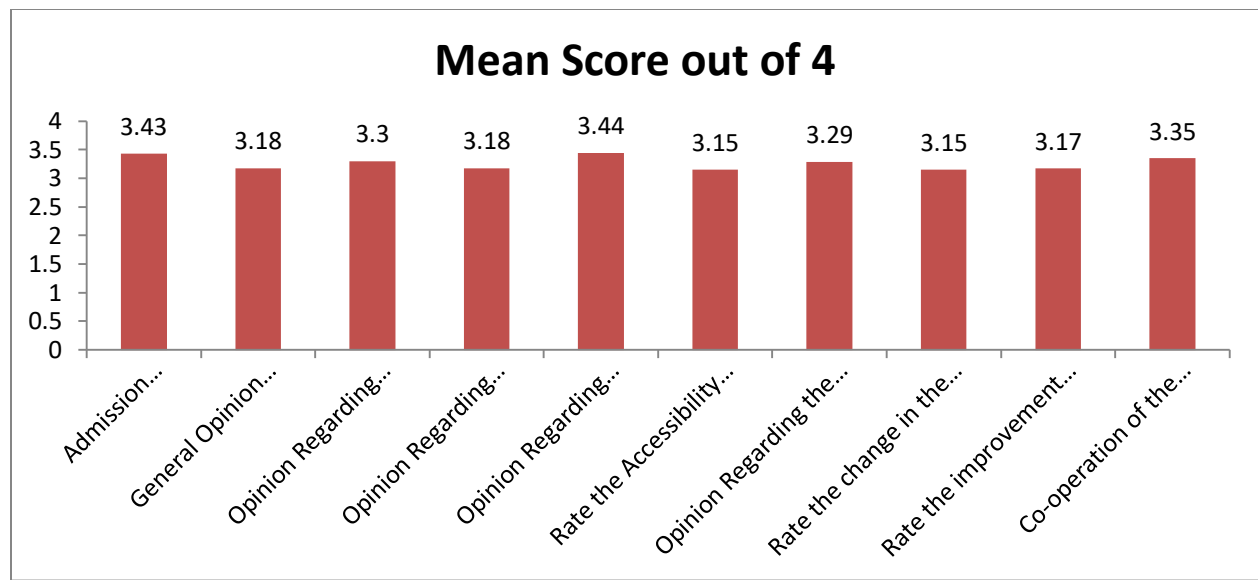
Feedback from Parents and Action Taken Report

Feedback from the parents is taken every year by interacting with them during parent teacher meeting and feedback forms. Based upon the responses received and analyzing the required sample of 400 parents, following observations were made:

		Percentage of Parents					
	Particulars	Below Average (1)	Average (2)	Good (3)	Very Good (4)	Mean Score out of 4	Rating
1	Admission Experience/process of the college	4.8	16.5	10.0	68.8	3.43	Very Good
2	General Opinion regarding the college	2.5	13.0	48.8	35.8	3.18	Very Good
3(a)	Opinion Regarding learning environment	2.3	7.8	48.3	41.8	3.30	Very Good
3 (b)	Opinion Regarding exposure to extracurricular activities	2.5	15.0	44.8	37.8	3.18	Very Good
3 (c)	Opinion Regarding discipline in the campus	1.8	6.5	37.5	54.3	3.44	Very Good
4	Rate the Accessibility to information	1.8	17.3	45.5	35.5	3.15	Very Good
5	Opinion Regarding the interest of teachers in progress of your ward	2.0	9.0	47.5	41.5	3.29	Very Good
6	Rate the change in the behaviour and	1.5	13.3	54.0	31.3	3.15	Very Good

	personality of your ward						
7	Rate the improvement in the academic growth of your ward through interaction with the faculty	2.0	12.5	51.8	33.8	3.17	Very Good
8	Co-operation of the teachers	2.8	8.3	40.0	49.0	3.35	Very Good

Observation:	
All the parameters were rated as 'Very Good'. The college plans to implement strict discipline in terms of usage of mobile phones by the students. Also, strict measures related to security of girls are to be taken.	
Issues raised:	Action taken:
Accessibility to information	The college plans to appoint more staff to improve accessibility to information.
More focused approach towards helping girls in changing their personality	<ol style="list-style-type: none"> 1. Expert talks to be organized more often on general topics. 2. More events to be organized at college level to encourage participation of all the students. 3. Mentoring sessions to be organized to understand the issues faced by the students.
More student teacher interaction required	<ol style="list-style-type: none"> 1. Teachers were instructed to have one to one interaction with the students to help them resolve their academic issues. 2. More focus to be laid on tests and assignments. This will help the teachers to understand the problems students are facing in their academics.
Extracurricular activities	Besides giving equal chance in extracurricular activities through auditions, a need was felt to encourage girls to increase their participation in such activities.



Feedback from Teachers and Action

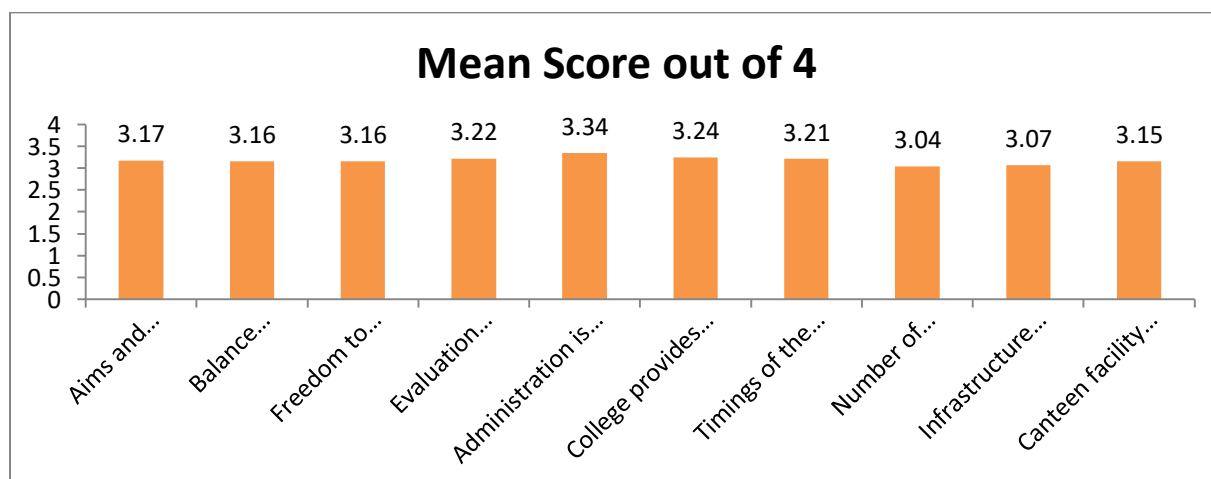
Taken Report

The college follows the prescribed curriculum. Still feedback on curriculum is taken by the teachers to improve the curriculum aspects. The feedback taken from approximately 100 teachers has been analyzed as follows:

Particulars	Percentage of Teachers					Rating
	Strongly Disagree (1)	Disagree (2)	Agree (3)	Strongly Agree (4)	Mean	
Aims and objectives of the syllabus	0	4.0	75.0	21.0	3.17	Very Good
Balance between theory and application	0.0	5.0	74.0	21.0	3.16	Very Good
Freedom to adopt new techniques/strategies such as Group Discussion, Presentation etc.	0	2.0	80.0	18.0	3.16	Very Good
Evaluation system followed supports development	0	1.0	76.0	23.0	3.22	Very Good
Administration is teacher friendly	0	2.0	62.0	36.0	3.34	Very Good
College provides adequate support for participation in seminar/Conferences	0	7.0	62.0	31.0	3.24	Very Good
Timings of the library are convenient	0	4.0	71.0	25.0	3.21	Very Good
Number of books available in the library is sufficient.	.0	18.0	60.0	22.0	3.04	Very Good
Infrastructural facilities are adequate	0	15.0	63.0	22.0	3.07	Very Good
Canteen facility is	.0	11.0	63.0	26.0	3.15	Very

satisfactory						Good
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Observation:	
Feedback from faculty members was taken on the basis of 10 parameters. All the 10 parameters were rated as very good as the mean score of all these parameters was above 3.	
Issues raised:	Action taken:
Though majority of the faculty members were satisfied with the available resources related to library and infrastructure, yet a need was felt to improve these facilities.	<ol style="list-style-type: none"> 1. The faculty members are regularly advised to update the requirement of books in the library. 2. Investment in Infrastructure is regularly done according to strength and needed resources both for the teachers and students.
Need to improve the aims and objectives of the syllabus.	The syllabus is decided by the university.
Bring more balance between theory and application.	Though teachers are encouraged to include practical aspects more in their teaching, yet the pattern decided by the university has to be followed by the teachers.



Feedback from Alumni and Action Taken Report

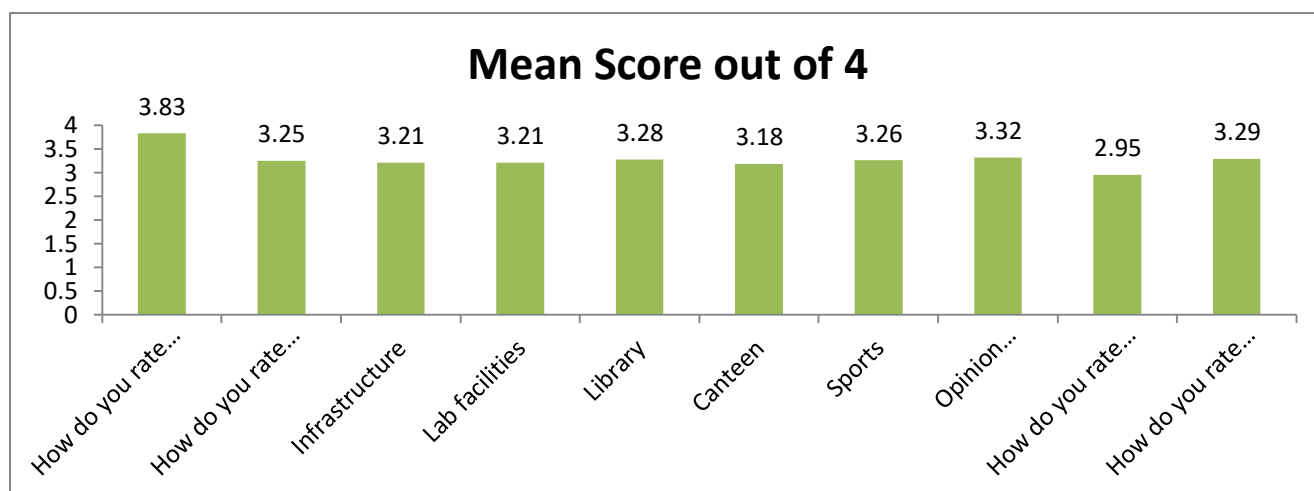
	Particulars	Below Average (1)	Average (2)	Good (3)	Very Good (4)	Mean Score out of 4	Rating
1	How do you rate the admission procedure of the college?	0.8	15.3	84.0	48.3	3.83	Very Good
2	How do you rate the improvement in the overall development of your personality?	0	17.5	40.0	42.5	3.25	Very Good
3	Rate the quality of following services/facilities during your tenure as a student						
3 (a)	Infrastructure	0.3	12.8	52.8	34.3	3.21	Very Good
3 (b)	Lab facilities	0.3	17.8	42.5	39.5	3.21	Very Good
3 (c)	Library	0	14.0	43.8	42.3	3.28	Very Good
3 (d)	Canteen	0	21.3	40.0	38.8	3.18	Very Good
3 (e)	Sports	0	16.3	41.8	42.0	3.26	Very Good
4	Opinion regarding the knowledge base of the teachers	0	12.0	43.8	44.3	3.32	Very Good
5	How do you rate the On-Campus training and placement facility provided to you?	2.0	31.0	37.5	29.5	2.95	Good

6	How do you rate the learning experience in terms of their relevance to real life application?	0	20.3	31.0	48.8	3.29	Very Good
	Do you feel proud to be an Alumna of K.L. Mehta Dayanand College for Women?	Majority of them answered Yes					
	The academic learning I had in the college is useful in my career.	Majority of them answered Yes					
	Was the fee structure nominal?	Majority of them answered Yes					
	Did you pursue higher education after graduation?	Majority of them answered Yes					

Alumni feedback offer important perspectives for evaluating academic programs. Alumni feedback occupies a prominent position in the strategic development process. The feedback taken was analyzed on the basis of responses from 400 students. The observation made is as follows:

Observation:	
All parameters except one enjoyed a mean score of above 3. Career counseling and placement had a mean score of 2.95. Various measures are taken every year to improve on this aspect.	
Issues raised:	Action taken:
Career counseling and placement facilities required more attention.	<ol style="list-style-type: none"> 1. The college regularly conducts career counseling workshops. It also pursues collaborations to provide internship opportunities to students, allowing them to get hands-on experience and exposure to help them to get prepared for the professional world. 2. The college also plans to strengthen its placement record further through more initiatives and gainful collaborations in the future.
Need for subscribing new books	<ol style="list-style-type: none"> 1. All the teachers were directed to take a review of books available in the library and give action to be taken as per the syllabus and the

	<p>subjects they teach.</p> <p>2. Introduction of new support services in the library</p>
Well Equipped laboratories equipped with advanced instruments should be provided	Required equipments will be purchased to carry out active learning process.
More effort required to help students improve their personality	<p>Various measures as discussed above are to be taken like expert talks and awareness programmes to help students improve their personality.</p> <p>Also, one to one interaction between teacher and student is required to understand the issues faced by girls.</p>



**K. L. MEHTA DAYANAND COLLEGE FOR WOMEN**

K.L. MEHTA MARG. N.H.3, N.I.T. FARIDABAD-121001
AFFILIATED TO M. D. UNIVERSITY, ROHTAK

Action Taken during (2017-18) on the basis of feedback received in the session (2016-17)

1. DGHE sponsored seminar was organized on the topic "Cyber Crime and Security".
2. A variety of methods like group discussions, talks, academic and non- academic events are used as part of teaching pedagogy.
3. Suggestion for introduction of new support services in the library has been forwarded to the concerned authority.
4. Teachers took a review of books available in the library and give requirement for addition in books required.
5. Group and individual presentations were encouraged to help students face real life situations. Students were also motivated to participate in competitions organized by the department, college and other institutions.
6. The department in collaboration with Placement Cell regularly conducts career counseling workshops. Collaborations are also done to provide internship opportunities to students, allowing them to get hands-on experience and prepare them for professional world.

U. L. Mehta 20/04/2018
K. L. Mehta Dayanand College of Women
N.I.T. FARIDABAD



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Action taken during (2017-18) on the basis of feedback received in the session 2016-17

1. Required equipments were purchased/renovated to carry out active learning process.
2. Students were also encouraged to participate in intra/ intercollege competitions.
3. Internship opportunities for were provided to get hands-on experience and exposure to prepare students for the professional world.
4. Need for digital library has been communicated to the concerned authority.
5. Administration was suggested for multiple window system to improve accessibility to information.
6. Teaching through project method was introduced.


Officiating Principal 20/04/2018
K. L. Mehta Dayanand College of Women
N.I.T. FARIDABAD



Action taken during (2017-18) on the basis of feedback received in the session 2016-17

1. The teachers used various tools such as group discussions, talks etc.
2. Diverse evaluation practices were followed for assessment which helped the students in improving their academic performance.
3. The college also plans to strengthen its placement record further through more initiatives and gainful collaborations in the future.
4. All the teachers were directed to take a review of books available in the library and give recommendations as per the syllabus and the subjects they teach
5. Many certified courses conducted under NSDC & EduBridge were introduced to meet the changing requirements of the industry. Also, Add-on courses like Accounting and Computer were introduced under MDU to improve the skills of the students. This will help to gain practical knowledge and will provide better placement opportunities to students.


Officiating Principal
K. L. Mehta Dayanand College of Women
N.I.T. FARIDABAD
20/04/2018



K. L. MEHTA DAYANAND COLLEGE FOR WOMEN

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AFFILIATED TO M. D. UNIVERSITY, ROHTAK

Action taken during (2017-18) on the basis of feedback received in the session 2016-17

1. Teachers encouraged participation in group and individual activities like powerpoint presentations /debate /discussions at classroom level to help students to improve their communication and speaking skills.
2. Need for digital library was communicated to the administration and consequent efforts led to setting up of Partial digital library.
3. Though our alumnus has been employed in the college, yet a need to sign more MOUs with colleges/schools was felt for arts students. The same was forwarded to the administration.
4. Remedial Coaching Classes were given for weak students. The provision for same has been made in the time-table.
5. Initiation of new courses at PG Level. A new PG course, M.A. (Economics) was started during this academic year. The objective was to increase opportunities of higher education especially for girls coming from conservative families.

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2-4/2018

Officiating Principal

K.L. Mehta Dayanand College of Women
N.I.T. FARIDABAD