



‘तमसो मा ज्योतिर्गमय’

Phone : 0129-2416602

K. L. MEHTA DAYANAND COLLEGE FOR WOMEN

K.L. MEHTA MARG, N.H.3, N.I.T. FARIDABAD-121001

AFFILIATED TO M. D. UNIVERSITY, ROHTAK

Ref. No. 1098A/Duo/19

MEETING

Dated 29/01/2019

Minutes of the Meeting of IQAC on date 29.01.2019 at 11:00 A.M in IQAC Room

- 1 The IQAC meeting was attended by the following members.
- 2 Chairperson : Dr. Vandana Mohla (Officiating Principal)
- 3 Members from Management:- Sh. Anand Mehta, Vice President (MDES)
- 4 Faculty Members: 1. Ms. Vibha Dutta
2. Ms. Kamalpreet Verma
3. Ms. Priyamvada Thakur
4. Dr. Manju Khanna
5. Ms. Archana Dua
6. Dr. Sheel Singh
5. Members from student council: - Ms. Shalini
6. Two external Nominees: - Mr. S.K. Garg, Capt. Virender Singh
- 7 Nominee from the Alumni: - Ms. Rachna
8. Coordinator: - Ms. Archana Dua

The following items were discussed in the meeting.

To approve the minutes of the previous meeting was held on 14.11.2018.

1. The NAAC Coordinator apprised the members regarding SSR manual, SOPs and templates with regard to their criteria and instructed the criterion heads to go through them.
(Action to be taken: - NAAC Coordinator to discuss with criteria incharges)
2. Steering Committee of following members to gear up for the completion and submission of data of SSR work along with coordinator Ms. Archana Dua and Co-coordinator Dr. Annu Kalra. IIQA is to be submitted in the first week of October 2020. An individual computer incharge is associated with each criterion.

Criteria-1 Incharges: Ms. Sudha Sahi and Ms. Poonam Sachdeva

Criteria-2 Incharges: Ms. Archana Dua and Dr. Annu Kalra

Criteria-3 Incharges: Dr. Sheel Singh and Dr. Shveta Arya

Criteria-4 Incharges: Ms. Neeru Bhatia and Ms. Amita Dureja

Criteria-5 Incharge: Dr. Meenu Dua

Criteria-6 Incharges: Ms. Alka Satya and Ms. Sudesh Dahiya

Criteria-7 Incharges: Dr. Sangeeta Kulshrestha and Ms. Usha Pant

Website Coordinator: - Ms. Leena Bhatia, Co-Coordinator:- Ms. Shobha Chawla

For Geo-Tagged Photos: - Mr. Laxman Singh





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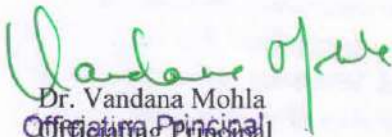
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(Action to be taken: - NAAC Coordinator and Co-Coordinator to monitor the progress)

3. Feedback responses for the session 2018-19 to be gathered from all the stakeholders.
4. Student Satisfaction Survey responses on teaching-learning process for 2018-19 to be collected
5. AQAR for 2018-19 to be submitted .
(Action to be taken: - NAAC Coordinator to coordinate with criteria incharges.)
6. Teachers to attend more seminars/workshops/FDPs and develop Research aptitude
(Action to be taken: - HODs to encourage the teachers.)
7. Conveners of various cells to hold some activity on every Saturday for the all-round personality development of the students.
(Action to be taken: - Conveners to prepare the activity chart.)
8. For infrastructural upgradation
 - 10 New class rooms are getting constructed for Medical & Non-Medical students.
 - New cafeteria added in canteen area.
 - Five Toilets for students and one toilet in U.G. Chemistry Lab for teachers are near completion.
 - Renovation of office toilet.
9. Chairperson informed the IQAC about Water Harvesting at two places in the college premises.

The meeting was ended with vote of thanks to the chair.



Dr. Vandana Mohla
Official Principal
K.L. Mehta Dayanand College for Women
N.I.T Faridabad



Ms Archana Dua
NAAC Coordinator

